



MINISTRY OF WORKS, TRANSPORT & INFRASTRUCTURE

NEWS BULLETIN

CIVIL AVIATION DIVISION

PACIFIC DIRECTORS OF CIVIL AVIATION: AVIATION SECURITY FORUM

This forum started in 2009, and thanks to the sponsorship of the Australian Government, it has become an annual event where Directors of Civil Aviation and representatives from around the Pacific Region meet to share their expertise on aviation security matters.

Balancing aviation security requirements with the unique challenges of the Pacific region is a complex task. As aviation security is a constantly evolving area, it is critical to maintain an ongoing dialogue between Pacific Island Countries and Territories (PICTs), development partners and other key organizations. This was the main purpose of having this annual event whereby with previous years, the forum provides an opportunity for participants to discuss current and emerging aviation security issues and trends (both international and regional), share ideas and promote co-operative approaches to the achievement of aviation security outcomes that will also benefit and allow most smaller island nations of PICTs to comply with ICAO, Federal Aviation Administration (FAA) and other International Standards and Recommended Practices by approaching it as a region and not just individual States.

Representing Samoa in this 4th Forum, were Yvonne T. Mariner-Viliamu, Principal Officer Aviation Security and Ausetalia Tanuvasa, Principal Technical Officer, both from the Civil Aviation Division of the Ministry of Works, Transport & Infrastructure

CIVIL AVIATION SECURITY NATIONAL DOCUMENTS WORKSHOP

For the first time ever, a member from ICAO, Miss Stacey Peel, together with the assistance of Mr. Jason Sambrooks of the Office of Transport Security of Australia traveled all the way to our Small Island States in the Pacific region to assist us in complying with ICAO requirements.

Attached below is a statement published on the ICAO website with the link:

<http://www.icao.int/APAC/Pages/news.aspx>

PERFECTING PARTNERSHIPS AND PROGRAMMES IN THE PACIFIC

Consistent with ICAO's partnership approach to capacity building, with Australia ICAO delivered the final of a series of National Programme Workshops in August 2013. Hosted by Samoa, a review of Samoa's National Civil Aviation Security Programmes, namely the National, Training and Quality Control Programmes, was conducted.

The partnership project commenced with a pilot workshop in Suva, Fiji in June 2012 with Nauru and Kiribati.

The workshops were founded on a suite of templates developed specifically for use in the Pacific. The templates took into account the common legislative framework, based on New Zealand's Civil Aviation Rules, adopted by many of the Pacific Island States.

Each workshop was customised for the participants depending on the national legislation and maturity of their existing national programmes. The end result being 18 national programmes developed or reviewed to reflect the latest Annex 17 amendment, current legislation and recommendations from States' Universal Security Audit Program (USAP) audits.

Extending the capacity building and complementing the ICAO-Australia partnership project, Australia followed up the workshops with assistance to obtain the Programmes' endorsement – a critical implementation component of the national programmes.



Fourth Pacific Directors of Civil Aviation: Aviation Security Forum

14-15 August 2013, SPC Pasifika conference room, Suva, Fiji

The States participating in the project included:

- Cook Islands
- Samoa
- Kiribati
- Solomon Islands
- Nauru
- Vanuatu



ANNUAL SAFETY AUDIT FOR AERONAUTICAL TELECOMMUNICATION SERVICES AND AIR TRAFFIC SERVICES

MWTI-CAD team Principal Technical Officer – Ausetalia Tanuvasa and Operations Officer – Quaver Epati assisted the Civil Aviation Authority New Zealand staff that conducted safety audit for Faleolo International Airport on the 20 – 21 August 2013.

Audit was conducted to determine the level of conformance with CAR Part 171-Aeronautical Telecommunication Services and 172-Air Traffic Services.

Despite the diminutive findings identified at the end, Faleolo International Airport continues to meet the requirements of the respective Rules and Regulations.

MARITIME DIVISION

LADY NAOMI - DRY DOCKING IN AMERICAN SAMOA



While the MV Lady Naomi has been in commercial business for many years, the vessel continues to reduce its stability in terms of its general structure whereby its safety might also be at risk. Normally, any passenger/cargo vessel is supposed to conduct its dry dock every two years, however Lady Naomi is due to carry out its dry docking in September 16th until 3rd October 2013. The Principal Surveyor, Tapaga Collins is representing the Ministry to this dry docking to conduct full inspection of the vessel to identify relevant parts that required proper maintenance work subject to the seriousness of deficiencies found. This is to ensure its seaworthiness for its main purpose of carrying passengers and cargoes. All in all is to maintain the safety of the vessel leading to the safety of both the travelling public and the seafarers onboard.

PRACTICAL ASSESSMENT - MASTER CLASS IV EXAM



The Principal Shipping Officer and Senior Safety Inspector conducted Practical Assessment Examination for Master Class 4 onboard MV Lady Samoa III. This was done to ensure that those who successfully completed the theory part of the exam would be able to put these theoretical implications in practice. The Ministry in ensuring that the seafarers are fully competent, specifically to those who involve in master/captain and engineer positions continues to do thorough practical assessments onboard vessels in order to identify the level of their competencies. Actually, the STCW Certificates (Master Class 4) would only be awarded if the examiners have been satisfied with the execution of practical responsibilities in line with the theoretical part. All of which was to satisfy the Maritime Administration's obligation under the STCW Convention 1978/1995 and STCW Regulation 1998.

NEW VESSEL IN THE REGISTRY OF VESSELS

After successful completion of relevant requirements for registration of vessels within the Samoa Register of Vessels, one of the fishing charter vessels namely "O le Pea" has been

issued with its registration certificate together with its safety certificates after satisfying the survey requirements on September 18, 2013. The owners of the said vessel have been very grateful to the Ministry for quick response to their request by issuing the registry certificate of their boat that enables them with the application of their business license.

ASSET MANAGEMENT BUILDING DIVISION

THE NATIONAL BUILDING CODE REVIEWED

The reviewing of the National Building Code 2002's first draft is in progress. This scheme is assisted financially by both UNDP and AusAID.

Representatives from Ministries of Health, MNRE, MWCSO, SHC, FESA, EPC, MCIL, MOR, SWA, LTA, Samoa Bureau of Statistics, Samoa Non-Government Organisations, National University of Samoa, APTC, and other private organisations such as Iisikuki Punivalu & Associates (IPA), Tinai & Gordon Associates, Maota Builders & Joinery Ltd, Farani Posala of FP Architects, Plumbers Association of Samoa, Designtech Engineers, Craig Construction, Ltd., Institute of Professional Engineers of Samoa (IPES), Institute of Architects, Fletcher Construction, Ca Bella Construction, and Samoa Builders Ltd. contributed in providing information and guidance during consultations and workshops coordinated by the Building Division of the Ministry of Works, Transport & Infrastructure from the last week of July to the 13th August 2013 to review the present National Building Code.

UN Habitat Consultant, Dr. PK Das, who took over the work on hand from Mr Leo Fonseka (UN Habitat Consultant) started individual consultations from the last week of July 2013 with non-stop workshops during the three weeks he had stayed in Samoa.

During these consultations both in Upolu and Savaii, Dr. PK was able to gather as much knowledge and information from local builders, structural engineers and companies.

Please contact the Ministry (MWTI) for more information about the review of the National Building Code 2002.

CONSTRUCTION WORKS FOR THE NEW HOCKEY STADIUM & NEW MEDIA CENTRE AT FALEATA

Preparational works for the UN-SIDS Conference in 2014 is on the move. Construction work for the foundation of the New Hockey Stadium and the Media Centre are undergoing construction work at the moment.

The Design & Build of these buildings was awarded to our local builders in Samoa, Schwarz Construction Ltd. & Maota Builders & Joinery Co. Ltd. Both Building Contractors' have been registered within the MWTI Building Contractors' Registration for more than five years.

In accordance with works done for these projects, 70% of columns done for the New Hockey Stadium and 30% completed for the foundation of the New Media Centre building.

The duration of these projects is set to be completed in 7-months.

SECOND ACP-EC-UN-HABITAT INTERNATIONAL TRIPARTITE CONFERENCE IN KIGALI, RWANDA FROM 3-6 SEPTEMBER 2013

The Honourable Associate Minister Afoafouvale John Moors with Luailepou Tikilapilesa Misi, Principal Officer of the Building Division of the MWTI, attended the Second International Tripartite Conference entitled "Sustainable Urbanization as Response to Poverty Eradication in ACP countries Slum in Kigali, Rwanda.

The conference programme was divided into two segments: (a) an expert group meeting from 3-4 September, and (b) a high-level policy debate, at ministerial level, from 5-6 September.

Both segments directed sustainable urban development agenda and actions towards poverty eradication in slums in ACP Countries, and it focussed on "Upgrading and Community Empowerment". The conference was hosted by the Government of Rwanda.

LAND TRANSPORT DIVISION

DRAINAGE SITE INSPECTIONS

As per the key functions and roles of the division outlined under Part II Section 4 of the Ministry of Works Act 2002, the division continued to undertake site inspections to ensure that all public assets are well maintained as well as to ground proof the quality of service provided by our service provider.

As of August 30th 2013, LTD managed to carry out a total number of 8 site inspections. These Inspection Reports were accompanied by Official Referral Letters to LTA for consideration and appropriate actions. Listed below are the individual inspections carried out by the division highlighting the nature and outcomes of these site inspections.



Figure 1: missing sump cover in front of Fugalei Tyre Centre



Figure 2: damaged sump cover located right along pedestrian crossing



Figure 3: temporary slump cover in front of RSA



Figure 4: designed drainage and mount of boulders used to divert storm water into an underground channel.



Figure 5: outlet within the MNRE reserve- Fuluasou Reserve.

TEAM BUILDING EXERCISE

A Team Building Exercise was carried out by the Land Transport Division on the 3rd of September 2013 as part of its key initiatives to undertake internal educational seminars on a monthly basis to help address capacity needs of the division. The main focus of the seminar was to highlight the key aspects of team building and the different processes contributing to the achievement of team Goals and Objectives. The seminar also touch based on the barriers and difficulties that hinder communication and productivity of a team and how to come up with possible measures to overcome these problems.

Invitation was extended to the other four divisions of the Ministry inviting other staff to be part of this important exercise. The seminar was attended by staff from the Policy and Planning, Civil Aviation, Assets Management and Building and the Corporate Services Divisions.

The seminar was conducted informally in order to encourage free discussion among the participants. A power point presentation delivered by LTD highlighted the four types of Team Building and the Stages involved. These stages were considered as the stepping stones for the Ministry to work together as one body to achieve its set goals and objectives.

A short exercise was carried out as part of the presentation whereby the participants were divided into two teams to put together two famous quotes that were shuffled in boxes within one minute. The exercise was full of fun and highly enjoyed by the participants and was also helpful for them to get the key message across i.e, 'Team Work + Effective Communication'. Key issues identified within the workplace on a daily basis were highlighted as basic examples of the key barriers hindering the achievement of the set goals and objectives.

The seminar was well received by the participants recommending continuous undertaking of these monthly seminars not only by LTD but for other divisions as part of promoting Internal Capacity Building to encourage professionalism and productivity in the workplace.



POLICY AND PLANNING DIVISION

TRANSPORT SECTOR PLAN WIDER STAKEHOLDER CONSULTATION

The Transport Sector Plan wider stakeholder consultation was held at the Samoa National Conference Centre on the 07th of August 2013. The main aim of the Consultation was to gauge stakeholder perspectives on the Draft Outline of the TSP before moving on to the next step. Turnaround from the participants was magnificent allowing for a very fruitful discussion throughout the different sessions of the consultation.

The session was divided into the three main divisions of the Transport Sector including Land, Air and Sea. All participants were engaged freely in the discussions to highlight their long term plans, key focused areas of implementation and service provision as well as identifying the key recommendations that need to be factored into the final plan.

Feedback and inputs from the participants were considered as building blocks in the formulation of the Draft Transport Sector Plan.



Figure 1: Representative of the LTD delivering power point presentation to the participants

PUBLIC SERVICE COMMISSION EXHIBITION DAY, 27TH SEPTEMBER 2013

The PSC Exhibition day was seen as a crucial opportunity for the Ministry of Works, Transport and Infrastructure to put up a Display Booth to showcase the key functions and regulatory roles administered by each division of the ministry. The display booth was divided among the five divisions of the Ministry, comprising of the Assets Management and Building, Policy and Planning, Maritime, Civil Aviation and the Land Transport divisions.

The exhibition day was fully utilised to showcase to the public the regulatory functions and roles administered by MWTI through its five divisions. A lot of school students, members of the public community and other government employees were excited to site the booth and learn more about the different displays exhibited.

Tremendous feedback from interested viewers was observed with recommendations for more information materials for the public to be displayed in the next PSC Exhibition Day.

CORPORATE SERVICE DIVISION

NEW RECRUITS

MWTI welcomes on board new staff members



MORELLI TE'O

Office Assistant

Corporate Services Division

MURIEL AVOKA SCHUSTER

Human Resource/Training Officer

Corporate Services Division



PROMOTERS

Aufata Aiesi from Senior Admin to HRMIS Data Entry Officer

Leao Fiaalii from Junior Accounts Clerk to Senior Admin

RESIGNED

MWTI farewells to *Hileina Tui* & *Foketi Fuimaono*

GOVERNMENT OF SAMOA RECORDS TOOLS AND RECORDS KEEPING GUIDELINES – MWTI NEW FILE INDEX

Good public records management is the key to good governance. It enables a government to conduct its programs efficiently and in an accountable and transparent way. This code of Best Practice is a guideline for the efficient management of public records in all government Ministries of Samoa.

1. COBP – CODE OF BEST PRACTICE (APPROVED 2007)

(Tulafono mo fa'afoga lelei o faamaumauga)

What are the purposes of CoBP?

- Easy retrieval of information when needed
- Good management of records

2. CARS – COMMON ADMINISTRATIVE RETENTION SCHEDULES (APPROVED 2007)

(Fuafuaga mo le fa'avasegaga o itua'iga faamaumauga)

- To preserve as a national archives of Samoa.
- To be destroyed at some stage.

Importance of CARS

- A cabinet approved document

Objectives of CARS

- Identify records worth preserving
- Prevent Premature destruction of Records
- Authorize the destruction of records



PUBLIC SERVICE DAY 2013

The Public Service Day was celebrated on the 27th of September 2013, this is the second year public servants came together to celebrate the value of their service in the country. The special day began with a parade started from the fire service station and finished in front of the government building. Despite the delayed and the vicious hot sun, the MWTI joyfully singing samoan melodies and share laughter throughout the parade. The parade was followed by an Award Ceremony where the Deputy Prime Minister, Fonotoe Pierre Lauofo congratulated all the award recipients and public workers for their contribution and sacrifice for the betterment of the country.

The Public Service Day was concluded with an Expedition Day, held at the Tui Atua Tupua Tamaseses Efi Building at Sogi. This present different ministries and corporations the chance to showcase their core functions. The MWTI team took part, headed and organized by Elizabeth To'omata and her committee.

The Public Service Day was a success for MWTI, due to the efforts and contribution from the management and staff, as Fonotoe encouraged us "Keep up the good work".